

State University College at Buffalo
1300 Elmwood Avenue
Buffalo, New York 14222

Application for Admission to Candidacy
Graduate Certificate
HUMAN RESOURCE DEVELOPMENT

(To be submitted after completion of at least six (6) credit hours.)

NAME: _____ STUDENT NO. _____
ADDRESS: _____ PHONE NO. _____

(City) (State) (Zip Code)

REQUIRED COURSES: (12 hours)	Sem. Hours	Grade	Actual/Projected Completion Date
ADE 608 Instructional Design	_____	_____	_____
ADE 610 Methods of Adult Education	_____	_____	_____
ADE 625 Des & Eval Prog for Adult Learners	_____	_____	_____
ADE 640 Human Resource Development	_____	_____	_____

Transfer Credits

The following courses completed at OTHER INSTITUTIONS are presented for evaluation as part of the HRD Certificate. List any transfer courses here AND under the list of Required courses. Students MUST have official transcripts for these courses on file with the Graduate Studies Office and MUST earn credits toward the HRD Certificate at Buffalo State College BEFORE these courses can be considered.

College or University Course No. & Title	Sem. Hours	Grade	Date Completed
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

This program has been reviewed and approved by the advisor and the applicant is recommended for candidacy. The applicant agrees to complete the program as described above in order to meet the requirements for the degree program.

NOTE: Changes in program must be requested using the Change of Program form available from the Adult Education office and/or the Adult Education Website www.buffalostate.edu/adulteducation. Changes must be made on the change of program form and approved by advisor, department chair, and dean.

Printed Name _____ Signature _____ Date _____
Candidate _____
Advisor _____
Dept. Chair _____
Dean _____